

Weston Preparatory Academy
School Year 2025 - 2026
Emergency Drills Log Form

Post completed emergency drill log within 30 days after the drill is completed.

Fire Drills

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1st, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
9/9/25	12:30am	1:41 secs	Farrah Adams-Principal	Farrah Adams	Good Drill
9/17/25	10:30am	1:50secs	Farrah Adams-Principal	Farrah Adams	Good Drill
9/25/25	12:45pm	2:40 secs	Farrah Adams-Principal	Farrah Adams	Drill needs some adjustments
10/6/2025	1:10pm	1:31 secs	Farrah Adams- Principal	Farrah Adams	Good Drill
			Farrah Adams-Principal	Farrah Adams	
			Farrah Adams-Principal	Farrah Adams	

Tornado Drills

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
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9/29/25	12:15pm	1:30 secs	Farrah Adams	Farrah Adams	Good Drill
			Farrah Adams	Farrah Adams	
			Farrah Adams	Farrah Adams	

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Lock Down/Secure Mode/Hazardous Materials Drills

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1st and one (1) conducted after January 1st.

Date	Time Drill(s) Conducted	Conducted By: (Name and Position)	Signature	Comments
		Emergency Response Team	Farrah Adams	
		Emergency Response Team	Farrah Adams	
		Emergency Response Team	Farrah Adams	

Equipment Checks

		Shaquille Phillips- Safety and Security Specialists	S. Phillips	
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_____ Farrah Adams_10/17/25_____

Administrator's Signature/Date