

Weston Preparatory Academy
 School Year 2021 - 2022
Emergency Drills Log Form

Post completed emergency drill log within 30 days after the drill is completed.

Fire Drills

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1st, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
9/14/21	10:10 a.m.	1 mins 58 secs	Tracy Parker Assistant Principal	<i>Tracy Parker</i>	Good drill
9/24/21	10:30 a.m.	2 mins 3 secs	Tracy Parker Assistant Principal	<i>Tracy Parker</i>	Good Drill
9/20/21	12:45 pm	1 min 30 secs	Tracy Parker Assistant Principal	<i>Tracy Parker</i>	Good Drill
10/4/21	1:10 PM	1 min 42 secs	Tracy Parker Assistant Principal	<i>Tracy Parker</i>	Good Drill
4/18/22	2:00 pm	1 min 50 secs	Tracy Parker Assistant Principal	<i>Tracy Parker</i>	Good Drill
5/3/22	2:45pm	1 min 53 secs	Farrah Adams Principal	<i>Farrah Adams</i>	Good Drill

Tornado Drills

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
9/27/21	12:15PM	2 mins	Farrah Adams Principal	<i>Farrah Adams</i>	Good Drill
3/17/22	10:05PM	2 mins 30 secs	Farrah Adams Principal	<i>Farrah Adams</i>	Good Drill
5/9/22	1:30 PM	2 mins	Farrah Adams Principal	<i>Farrah Adams</i>	Fair Drill (6 windows open)

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Lock Down/Secure Mode/Hazardous Materials Drills

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1st and one (1) conducted after January 1st.

Date	Time Drill(s) Conducted	Conducted By: (Name and Position)	Signature	Comments
9/21/21	10:15am	Tracy Parker Assistant Principal	<i>Tracy Parker</i>	Good Drill
1/11/22	1:15pm	Tracy Parker Assistant Principal	<i>Tracy Parker</i>	Good Drill
3/1/22	9:30 am	Tracy Parker Assistant Principal	<i>Tracy Parker</i>	Good Drill

Equipment Checks

3/24/22	12:25pm	Shaquile Phillips	<i>Shaquile Phillips</i>	Good working condition
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_____ *Farrah Adams* _____ / 5/9/22 _____
Administrator's Signature/Date